

Creating a Neighborhood Organization

A neighborhood association can be started by developing a core group of three or four neighbors who are interested in organizing. Once your group is ready, follow these steps to have your neighborhood association recognized as a formal organization with the City's Neighborhood Partnership Program:

- First, meet with your neighbors to decide on a name for your neighborhood and define your boundaries. Your boundaries can consist of one city street, two city blocks, or your housing association.
- Next, elect officers, create by-laws, establish a meeting schedule, and start developing a few neighborhood goals.
- Finally, complete and submit a Neighborhood Registration application form. Once selected, you will be notified in writing when to attend a City Council meeting for formal recognition and acceptance into the program.



Where to submit your registration

If you have an established neighborhood organization, and your neighborhood association members would like to become an officially recognized neighborhood, simply complete an application and submit it, along with the supporting documentation via email to npprogram@dlcga.com, or mail to the City of Dublin Neighborhood Partnership Program, P.O. Box 690, Dublin, GA. 31040. Upon successful completion and review, you will receive a Letter of Acceptance and be invited to attend an upcoming City Council meeting where you will receive formal recognition and acceptance into the program.



Contact Us:

Neighborhood Partnership Program
P.O. Box 690
Dublin, Georgia 31040
478-296-1010 or 478-277-5076
npprogram@dlcga.com
www.cityofdublin.org



Neighborhood Partnership Program



"Partnering for stronger, safer and more vibrant neighborhoods"



What is the Neighborhood Partnership Program?

The Neighborhood Partnership Program was created to stimulate neighborhood activity and foster greater communication between neighborhoods and City of Dublin officials and staff. The Program is designed to strengthen relationships with established neighborhood organizations while encouraging and assisting the formation of new neighborhood groups. This *new* initiative serves as a channel for citizens, city staff and elected officials to work together to enhance the quality of life in neighborhoods throughout the city.

Through the Neighborhood Partnership Program, neighborhood organizations can become:

- officially recognized by the City
- collaborate with City staff to identify solutions to community issues
- give feedback on public improvement projects
- receive information regarding city services, and
- participate in City sponsored programs and events

By bringing neighbors together and connecting them to services and information, the overall vibrancy and welfare of the city is enhanced.

How to Register Your Neighborhood

The foundation of the program is a neighborhood registry, which will provide a direct link between your neighborhood and the City. The registry is also useful to City staff who may need to contact your neighborhood regarding issues of interest. Neighborhoods seeking to partner with the City must register and meet the following criteria:

1. The Neighborhood Organization must occupy a geographically distinct and specific area within the City of Dublin.
2. The Neighborhood Organization must have a current written set of bylaws approved by its membership. These bylaws should define the group's boundaries, membership, role of the elected board, processes for holding meetings and elections, voting, committees, and amendments to the document.
3. The Neighborhood Organization must host at least four general membership meetings annually.
4. The Neighborhood Organization must be open to anyone who lives or owns property within the boundary of the neighborhood regardless of race, creed, color, sex, age, national origin, or physical and mental disability.

Benefits of Registering Your Neighborhood:

Recognized neighborhood organizations may:

- Reserve a community room for neighborhood meetings free of charge. Reservations are required and must be for the calendar year of use (January 1-December 31).
- Receive free printing for fliers and newsletters for neighborhood meetings (restrictions apply).
- Receive a Map specific to your neighborhood.
- Be appointed a City staff person and/or City official to serve as a liaison to your neighborhood to help identify solutions to problems.
- Receive opportunities to participate in the Citizens Police Academy and other city sponsored programs.
- Receive information about city events, workshops and other programs and opportunities that will benefit your neighborhood.
- Receive opportunities, when available, to compete for small matching grants to help facilitate neighborhood improvements

