



APPLICATION FOR CITY OF DUBLIN BLACK HISTORY BANNER

Name of Nominee _____

Occupation or Profession _____

Length of residency in Dublin _____

of banners requested: _____

Organizations (Civic, Fraternal, Sorority, Social, Not-for-Profit, Religious, etc.)

Please explain why you feel the nominee should be honored with a banner in Downtown Dublin during Black History Month.

*Banners are \$100 per banner and will be displayed for 5 years. Maximum of 2 banners allowed if space permits.

*After 5 years, an additional \$100 per banner will be paid to continue displaying banners.

*Application, nomination letter, & nonrefundable application fee of \$50 must be submitted by July 11, 2025 of this year for consideration for 2026.

Name of person making request: _____

Address: _____

Phone # & Email address: _____

Signature & Date: _____

2nd Contact Name: _____

Address: _____

Phone # & Email address: _____

Signature & Date: _____



REQUEST FOR CITY OF DUBLIN BLACK HISTORY BANNER GUIDELINES

1. Individuals must be retired or out of office for at least five years before being eligible to apply for banner. Potential honorees may be living or deceased.
2. The individual must be a visionary and dedicated leader who has made a significant contribution to the African American community through their profession or participation in the City of Dublin.
3. Strong consideration will be given to applicants who have contributed to African American history in the City of Dublin by being a trailblazer in their profession or community or within the fields of diversity, inclusion, civil rights, and social justice.
4. Completion of application request for Black History Banner.
5. Submit along with application a Nomination Letter that includes:
 - a. A biography of the nominee which could include birth date and location, educational background, and a summary of their life history;
 - b. Description of the nominee's work in the area of social justice and/ or civic accomplishment;
 - c. Example(s) of instances when the nominee has been a defining force in this area;
 - d. Challenges that the nominee has overcome to work in the field of social justice and/or civic accomplishment or acted as an instrument for social justice and/or civic accomplishment;
 - e. List any related awards or recommendations that the nominee has received;
 - f. A high-resolution photo of the nominee must be included. (*5MB image preferred*)
6. Banners are \$100 per banner and will be displayed for 5 years. Maximum of 2 banners allowed if space permits.
7. After 5 years, an additional \$100 per banner will need to be paid to continue displaying each banner. (max of 2 banners per honoree)
8. The exact placement of the banners in the downtown business district is not guaranteed. Banners be placed in no particular order and placement is not a reflection of achievement.
9. Applications, nomination letters, and a non-refundable application fee of \$50 qualify as a complete packet. *The completed packet must be received by end of business on July 11, 2025.*

Submit all required materials via mail or in-person to:

City of Dublin Black History Banner Committee
Attention: Renia Cook
PO Box 690
Dublin, GA 31040

Please make checks payable to The City of Dublin, Memo: Black History Banner



CITY OF DUBLIN BLACK HISTORY BANNER SCORING GUIDELINES (40 total points available)

Nomination Letter– 30 points

The nomination letter should highlight the reason why the nominee should be honored with a banner in Downtown Dublin.

- **Biography - 5 points**
Includes the nominee's birthdate and location, educational background, and a summary of their life history.
- **Social Accomplishments - 5 points**
Description of the nominee's work in the area of social justice and/or civic accomplishment
- **Contribution - 10 points**
Challenges the nominee has overcome to work in the field of social justice and/or civic accomplishment or acted as an instrument for social justice and/or civic accomplishment
- **Community engagement - 5 points**
Example(s) of instances when the nominee has been a defining force in this area
- **Awards- 5 points**
Related awards or recommendations that the nominee has received

Completed application request for Black History Banner and a high-resolution photo – 10 points

Each section has a scoring range of 0-5. Please use the following as a guide when evaluating the applications.

- 5-Outstanding:
All of the applicant's application materials exemplify superior or exceptional characteristics that contributes to the specific criterion.
- 4-Excellent:
The applicant's application materials illustrate extremely strong, but not exceptional, characteristics contributing to the standard. The reviewer may have a reservation, but there are redeeming features to compensate for or outweigh the reservation.
- 3-Strong:
The applicant's application materials demonstrate strong characteristics; however, the reviewer may have reservations.
- 2-Average:
While the applicant's application materials are satisfactory, the reviewer may have major reservations. Certain evaluation characteristics related to the criterion are not present.
- 1-Below Average:
The applicant's application lacks certain requested materials. The materials present are not satisfactory.
- 0-Weak:
The applicant's application is considerably incomplete with inadequate materials present.